



Nightingale Hospital
North West

Team Brief

Monday 8 June 2020

Current status

- We are now activating our plan to put the Nightingale into standby mode from the end of June.
- This plan aims to ensure the Nightingale is put into standby whilst maintaining safe and effective care for **patients**, looking after our **staff**, and securing the **facilities**.
- We also want to take some time to reflect on and learn from this experience, which we will share with the wider NHS, and help us make improvements in the next six weeks, and if the Nightingale is needed again in the future. We are therefore holding a number of **debrief sessions** which ALL staff are encouraged to attend.

Debrief sessions

Friday 12th June – 10am – 12pm
Wed 17th June – 10am – 12pm
Thurs 18th June – 2pm – 4pm
Mon 22nd June – 2pm – 4pm
Wed 24th June - 10am – 12pm *Virtual
Thurs 25th June - 2pm – 4pm
Mon 29th June - 2pm – 4pm *Virtual
Tues 30th June - 10am – 12pm
Wed 1st July - 10am – 12pm

How to book

Via Eventbrite – a link will be sent to all staff tomorrow.

Patients and families

- We have informed all current inpatients, and their families of the plan. Thanks to the family liaison team and nursing staff who have had these important conversations.
- Acute trusts throughout the North West have been informed that we will not admit any more patients who are not certain to be discharged by Friday 26 June 2020.
- We will stop accepting new patients from the middle of June.
- Social care leaders throughout the region have agreed to support swift and appropriate discharge from the Nightingale over the coming weeks. Social care staff have been a vital part of our team – thank you to those colleagues for all your support.

Our workforce

- Executive directors are having conversations with their teams now to discuss staffing requirements for the next six weeks, and throughout the standby period.
- Everyone should continue working as usual and completing agreed shifts – your contribution and continued commitment is vital to ensuring we can care for patients safely and run the hospital effectively.
- Everyone will be given a minimum of one week's notice, and we will honour any previously agreed commitment periods.
- Speak with your line manager if you have any queries or concerns.
- We will keep you up to date through Team Brief which we'll continue to hold weekly, and through the Nightingale News newsletter
- We issued a Frequently Asked Questions document with the newsletter last week which we'll continuously update and post on the Staff Hub.

Some common questions

- Some staff are currently staying in local accommodation and queried check out dates :
The workforce team will be contacting those staff to agree check out dates - and if any those staff need to self-isolate before returning home we will arrange that.
- Some staff have requested COVID-19 diagnostic and antibody tests
The workforce team will issue unequivocal guidance on this ASAP – the national guidance is currently being updated.
- Is this the end of the Nightingale's journey?
The Nightingale is not needed at this time, but will be on standby and ready to support again if the NHS needs extra capacity in the coming weeks and potentially months

Facilities

- The hospital will be fully operational until the last patient leaves at the end of June.
- After then we'll start securing the facility.
- Much of the equipment will be stored and secured onsite.
- Other items including drugs and some equipment will be secured elsewhere.
- During the standby period the facility and equipment will be checked, maintained and cleaned so everything is ready if the Nightingale is needed in the coming weeks and months.
- Items that companies and individuals have donated for our staff will be stored, so will be available if the Nightingale is needed in the future.

Protecting staff from COVID-19

- All staff need to complete a self-assessment risk assessment. Please complete the form which will be issued by Workforce this week and return by 12th June 2020.
- We are also in the process of implementing the COVID-19 safe workplace guidance :
 - If you can work from home, you should
 - One way systems are being introduced
 - Office space is being reviewed to create socially distanced workstations
 - Hand sanitiser and cleaning products have been provided at each workstation
- Please help keep yourself and your colleagues safe by maintaining your distance, meeting only in designated areas (not corridors), leaving furniture within marked spaces, and sanitising your hands both when you arrive at and leave work

Notices



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Nominate your Nightingale Stars

Nominations open this Wednesday – look out for our weekly newsletter for more information.

Accessing support

Visit the Staff Hub if you need help and support regarding Smoking, Alcohol or Drugs. All colleagues also have a duty to support each other. If you think someone needs support, please raise it with your line manager or colleague.

Masterclass

‘The Philosophy for Recovery’ with Dr Alex Czepulkowski, 0:00 – 11:00, Tuesday 9th June. Auditorium or via Microsoft Teams. Email Audrey.Lawrence-Mattis@mft.nhs.uk to book.

Car parking

Onsite car parking will remain free for all Nightingale colleagues